



ROCKY MOUNTAIN YOUTH CORPS
Position Description:
Spring Spike Crew Supervisor
Middle Rio Grande Region (Albuquerque)

Position Summary:

Rocky Mountain Youth Corps (RMYC), with offices in Taos and Albuquerque, is a nonprofit work, service and training organization serving communities throughout New Mexico. Crew Supervisors manage a diverse crew of young adults, ages 16 to 25, in the safe and efficient completion of conservation projects in the outdoors, while also providing structured opportunities for personal and professional development both on and off the work site. Crews will work on trail construction and maintenance projects to improve public lands across New Mexico.

POSITION TYPE: Seasonal, full time, non-exempt

SCHEDULE: Combination of "Spike" Schedule and "Day Crew" Schedule
Spike Schedule: 8 days on, 6 days off: Tuesday-Tuesday, with additional hours or modified schedule possible. Schedules may vary based on project location and crew. Be available for possible 30-day disaster deployment.
Day Crew Schedule: Be available for urban project work on a day-to-day schedule. This includes in-town, non-overnight project work with a more traditional Monday-Friday daily schedule, without camping availability.

SALARY: \$960.00 - \$1080.00 per two-week pay period, plus stipend (starting at \$40/night) for overnight stays in the field while supervising crews.

REPORTS TO: Middle Rio Grande Program Coordinator

DATES: Spring March 26th-August 7th

LOCATION: Albuquerque, NM (project locations throughout the region)

Major Responsibilities:

Project Management

- Directly supervise a crew of 6 to 9 members in the completion of projects such as trail construction/maintenance, habitat/wetland restoration, erosion control, and invasive species removal, restoration/repair of historic structures, fencing, landscaping, ecological monitoring, and additional projects as assigned, meeting high standards of safety, quality and efficiency.
- Provide on-the-job training and coaching to members to develop necessary project-related skills.

Risk Management

- Manage crew's physical/emotional well-being and promote a culture of safety in all aspects of crew life.
- Safely transport crew to/from project sites in an RMYC vehicle.
- Respond to safety concerns with appropriate and timely decisions, keeping RMYC staff informed and consulting with staff as needed.

Crew Management/Corpsmember Development

- Maintain a healthy group dynamic by promoting inclusivity, communication, and conflict resolution.
- Facilitate both formal and informal job, college readiness, and life skills trainings on an ongoing basis.
- Serve as professional role model, upholding RMYC policies and holding members accountable for actions.

Administrative

- Prepare detailed, accurate weekly reports (time sheets, project data, training log, incident reports, job hazard analysis, etc.).
- Communicate effectively during formal and informal meetings/debriefs with RMYC staff and agency partners.
- Purchase crew-related supplies (such as gasoline) as needed, and properly document receipts and mileage.

Minimum Qualifications:

- 21 years of age; valid, insurable driver's license (without major citations).
- Experience working with youth ages 16 - 25, preferably in a leadership, mentoring or instructional capacity.
- Ability to analyze projects with RMYC staff, determine capability of crew to accomplish work assignments and best work methods, appropriate tools, safety methods, and materials.
- Experience with building a positive group dynamic; confidence in working with diverse and challenging populations.
- Excellent public speaking skills to conduct training sessions and facilitate group discussions.
- Good attention to detail and ability to write accurate, thorough correspondence and reports.

Preferred Qualifications:

- Wilderness (WFR) or higher medical certification.
- Two or more seasons of experience with outdoor conservation projects.
- Two or four-year degree in natural resources, outdoor education, teaching, or related field
- Experience with applying and teaching Leave No Trace principles.
- Proficient driving 12-passenger & 4WD vehicles with trailer

Physical and Environmental Requirements:

In performing the essential functions of this position, the Supervisor will be required to:

- Work and camp outdoors in challenging weather conditions.
- Regularly traverse uneven terrain while carrying tools, gear, or other equipment; balance, stoop, kneel, reach, push, pull, lift, and grasp
- Reach with hands and arms, lift or move up to 60 pounds, and perform twisting and swinging motions.
- Receive detailed information through oral communication; convey important spoken instructions accurately and effectively.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TO APPLY, submit a cover letter and resume to:

Brad Knipper

Program Coordinator

Middle Rio Grande Region

Brad@youthcorps.org

575-770-8943

E-mail subject line should read "2018 Crew Supervisor"

Rocky Mountain Youth Corps is an equal opportunity employer and does not discriminate against any individuals on the basis of race, color, gender, age, national origin, marital status, sexual preference or disability.

RMYC is a drug free workplace. All RMYC positions dependent upon funding availability.